

MY CHILD IS GOING TO SCHOOL



DEAR PARENTS,

next year, your child will be a "schoolkid".

Enrollment in elementary school is a new stage in life for both your child, as well as the whole family. With the new environment "school", a schoolkid brings changes in regards to the day-to-day life, homework and vacation times to your family.

Becoming a schoolkid is very exciting for children: they are happy and curious or they are thinking about what is going to happen with them at school. The daycare facilities and the elementary schools in Hannover are working closely together and, therefore, help your child with undertaking the transition into school.

Registration at the elementary school starts approximately one year before to make sure that starting at school will be successful. You will receive a personal invitation regarding registration at the elementary school responsible for you from the State Capital Hannover. In this brochure for parents, we have included all of the important and current information on the topic "school registration", as well as the phone numbers of contact persons. Should you have further questions, please don't hesitate to ask the elementary school responsible for you.

I wish you and your children a good start and above all a lot of joy at school

Handwritten signature of Eva Bender

Eva Bender
Director of Education and Culture

COMPULSORY SCHOOL ATTENDANCE

Children who will turn six up until October 1st of the registration year, are of compulsory school age.

Younger children can enroll, if they are mentally, physically and socially ready for school. They have to be successfully able to participate in lessons. In these cases, parents can apply during regular registration times for school enrollment. The principal of the school will decide over this application. Should the child enroll early, compulsory school attendance automatically begins with enrollment.

Parents whose children turn six between July 1st and September 30th can postpone enrollment by a year via a written statement directed at the school; this informal declaration must be submitted to the school by May 1st before the start of the school year in question. Stating reasons is not necessary. This applies to children who have their sixth birthday in the period from July 2nd to October 1st.

THE FIRST DAY OF SCHOOL

The first day of school for the first graders always takes place on a Saturday.

Your elementary school will provide you with more information regarding the time and place in due time.

RELIABLE ELEMENTARY SCHOOL

Every elementary school is a "reliable elementary school" (verlässliche Grundschule), which means that children are able to stay in school for 5 real-time hours. For first and second graders a one-hour care program is included – if the parents wish so.

LANGUAGE DEVELOPMENT

Your child's language development will be monitored throughout their kindergarten attendance. The year prior to the first day of school, individual language development measures can be taken, if necessary. If your child has not visited a daycare facility up until then, your child's language development level will be determined by the responsible elementary school during the registration.

For further information, please contact your daycare facility or your elementary school.

LANGUAGE TRAINING

Extensive language training is required for a successful integration of students with no or little knowledge of the German language. The percentage of students with a non-German native tongue has increased because of immigration during the last years, therefore language training is an important part of our schools. Language training is part of continuous language development in each class, of school programs and the schools' support concepts.

Then there are also pre-school language training arrangements (early language training at the daycare facilities or the elementary schools), aid courses or classes, or language training in the context of aid concepts. Each school is required to develop and implement appropriate formats for students with a need for language training.

TEST AND MEDICAL EXAMINATION

Bevor the first day of school, your child will have to undergo a test and medical examination to test for their school maturity and readiness. You will receive an invitation from the Team "Sozialpädiatrie und Jugendmedizin" (= Social Pediatrics and Adolescent Medicine) of the Region Hannover.

These appointments take place around your child's sixth birthday. We kindly ask you to keep this appointment or to only reschedule, if necessary.

After medical examination, doubts may arise regarding your child's state of development and state of health when it comes to their successful and joyful participation in school. After talking to the legal guardians, the school principal will decide,

whether it is reasonable to set the child back for a year. You will then receive a written decision in which the reason and the duration of the setback will be stated.

SPECIAL NEEDS EDUCATIONAL SUPPORT AND INCLUSION

During the tests for school aptitude or during the medical examination necessary before enrollment, the requirement for special needs education may be discovered. Maybe you already know, whether your child has special needs.

Please ask your principal to induce a check for necessity. The decision about this will be made by the Regionales Landesamt für Schule und Bildung (= federal school board of Lower Saxony).

Physically, mentally or psychologically impaired children can visit regular elementary schools within the scope of inclusion or visit special needs schools.

The school principal or a representative of the federal school board can help you decide whether it is best for your child to visit a regular or a special needs school.

Here, you can find a list of all the special needs schools under the supervision of the Region Hannover:

<https://www.hannover.de/Leben-in-der-Region-Hannover/Bildung/Schulen/Förderschulen-in-der-Region-Hannover>

Elementary school students with special needs requirements in the area of learning visit a regular school.

ELEMENTARY SCHOOL DISTRICTS

Every elementary school has its own school district and every registered address is assigned to a school, which is responsible for the children living in said district. The school districts' main principle is a short distance between the child's home and the school responsible. Your child is able to undertake the trip to this school by foot. You will be informed via the letter "Aufforderung zur Schulanmeldung" (request for school registration) which school is responsible for you. Therein you will also find the school's address and phone number.

Choosing another elementary school

Regardless of the responsibility within the school district, you can register your child at one the schools mentioned below, which are also under the patronage of the State Capital Hanover. An admission at those schools can occur only within the scope of their admission capacities. Please inform yourself at the school responsible for you about your registration at one of those schools.

Primary education at the Integrierten Gesamtschule (IGS) Roderbruch full-time school	Rotekreuzstr. 23 30627 Hannover Tel. 168-48704
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Schools with a special educational profile

Südstadtschule	Böhmerstr. 10, 30173 Hannover Tel. 168-45653
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Glockseeschule	Am Lindenhofe 14 (Döhren) 30519 Hannover Tel. 168-49197
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Catholic elementary schools

Bonifatiuschule	Bonifatiusplatz 6 (List) 30161 Hannover Tel. 168-44147
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Eichendorffschule	Hennigesstraße 3 (Linden)
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30451 Hannover
Tel. 168-43877

Kardinal-Bertram-Schule
Loccumer Str. 46
(Döhren)
30519 Hannover
Tel. 168-49116

Kardinal-Galen-Schule
Hinter der Alten Burg 1
(Misburg),
30629 Hannover
Tel. 168-32264

Please note:

When registering your child, please present the baptismal certificate to the catholic school!

The catholic schools also take in a restricted number of non-Catholic students. For further information, please contact the catholic school of your interest.

PRIVATE SCHOOLS OR INDEPENDENT SCHOOL BOARDS

Compulsory school attendance can be fulfilled at a private school or at independent school agencies if the legal requirements are met. Please get the necessary information directly from the schools or from the Internet.

CLASSES IN THE NATIVE TONGUE

Students can learn or cultivate their native tongue at many schools.

Language is a key: scientific studies have proven that multilingualism improves scholastic and professional success and supports a healthy development of identity. If you wish to promote your child's native tongue, please register them for classes in the native tongue at your elementary school. The group is usually assembled at the beginning of the school year. Therefore, it makes sense to register your child for classes in their native tongue while enrolling at school. Participation at these classes is voluntary, yet binding after registration.

Should your elementary school not offer classes in your native tongue, please feel free to talk to your school's principal.

At least ten registrations are necessary to build a class in the relevant native tongue.

You will receive further information at your school.

FULL-TIME ELEMENTARY SCHOOL

In case the elementary school responsible for you does not offer a full-time school program, you and your child can apply for a spot at a full-time elementary school. If capacity allows for it, the school can accept your child. The principal decides whether your child will be accepted. Please note, that you do not have a claim to a spot at the full-time school. After Easter break of enrollment year, you will find out whether you will receive a spot for your child at the desired full-time school.

You can find an information brochure regarding the full-time schools on the internet under:

<http://www.hannover.de/Leben-in-der-Region-Hannover/Bildung/Schulen/Allgemeinbildende-Schulen-Stadt>

CONTACTS

LANDESHAUPTSTADT HANNOVER

Fachbereich Schule

Schulorganisation/Team Einschulung

Brüderstr. 6 | 30159 Hannover

Phone | 0511 168 - 43994

e-mail | schulpflicht@hannover-stadt.de

If you have any questions regarding **special needs education, inclusion, school psychological counseling and language training**, please contact

REGIONALES LANDESAMT FÜR SCHULE UND BILDUNG HANNOVER

Mailänder Str. 2 | 30539 Hannover
Phone | 0511 106 - 6000 (operator)
e-mail | service@rlsb-h.niedersachsen.de

Please, direct questions regarding inclusion to the
**Regionale Beratungs- und Unterstützungszentrum
Inklusive Schule Hannover (RZI)**

Mailänder Str. 2 | 30539 Hannover
Phone | 0511 106 - 2562
e-mail | manuela.kiese@rlsb-h.niedersachsen.de

The **medical examination** necessary before enrolling at school takes place in the offices of the five districts of the city of Hannover. If you have any questions, please contact

**REGION HANNOVER
FACHBEREICH JUGEND**

Team Sozialpädiatrie und Jugendmedizin (=Team Social Pediatrics and Adolescent Medicine)
Hildesheimer Str. 17 | 30169 Hannover
Phone | 0511 616 - 22249
e-mail | jugendmedizin@region-hannover.de